

**OSSTF RAINBOW DISTRICT 3  
EDUCATIONAL SERVICES COMMITTEE  
APPLICATION FOR P.D. FUNDS**

Member Name: \_\_\_\_\_ Worksite \_\_\_\_\_ Date: \_\_\_\_\_

The intent of the Professional Development fund administered by the District 3 Educational Services Committee is to offset expenses incurred by members in pursuing professional growth through workshops, conferences, or non-credit courses.

Reimbursement is limited to \$300 per member per federation year. Prior approval is not required but strongly recommended.

**Brief description of the PD activity:** (Members may attach additional information)

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**Reimbursement Requested (Check one)**

- A - Claimant shared the information from the P.D. activity with colleagues – up to \$300.  
(Conference, department meeting, email colleagues, etc.)
- B - Claimant retained the information for personal use – up to \$200

If you chose A) above, please describe when and how you shared the information:

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**EXPENSES**

Mileage                  Number of kilometres \_\_\_\_\_ @ \$0.50/km                  \$ \_\_\_\_\_

Registration Fee                  \$ \_\_\_\_\_

Other – Explanation \_\_\_\_\_ \$ \_\_\_\_\_

Total                                  \$ \_\_\_\_\_

Claimant's Signature \_\_\_\_\_