



OSSTF BENEFITS MEMORANDUM

To: Bargaining Unit Presidents
From: Donna Morrison, Executive Director
Date: January 29, 2018
Re: **Semester Changes**

As all are aware, there have been challenges in processing of the data required from Boards going to OTIP that is required for the administration of the OSSTF ELHT benefits for members.

With Semester 2 about to begin, this is a time when there are a relatively high number of benefit-related changes occurring, including new hires, commencement of new leaves of absence or members returning from a leave, FTE status changes, etc. OSSTF Benefits and OTIP have been working together to ensure that these changes are being reported and processed as efficiently as possible.

Please encourage affected members to watch for emails from OTIP regarding new benefit elections and to monitor the level of their OSSTF Benefits payroll deductions.

If members are not receiving invites, or status change information from OTIP by the end of February, or if members are concerned about potential payroll deductions, please encourage them to contact OTIP Benefits Services Department at 1-866-783-6847, or to contact me at donna.morrison@osstfbenefits.ca and I will assist them.